**One-to-one Advice session**

**Monday 16th May 2016
Voluntary Action Islington**

To enable us to help you with specific advice and ensure you get the most out of the session, please complete the following, giving as much relevant information as possible.

**Please return this form to** **advice@vai.org.uk** **as soon as possible to confirm your booking**

|  |  |
| --- | --- |
| **Organisation** |  |
| **Address including postcode** |  |
| **Your name** |  | **Your position** |  |
| **Email** |  | **Contact no** |  |
|  |
| **Give a short overview of your organisation or if new, what you want to do?** |
|  |
| **What is the specific help you require?** |
|   |
| **Please indicate what time you want to attend****3pm****4pm****5pm** |