**Booking Form**

 **Tendering Support Surgeries**

**28th February 2013**

|  |  |
| --- | --- |
| **Name** |  |
| **Organisation** |  |
| **Address** |  |
| **Email** |  |
| **Phone** |  |
| **Website** |  |
| **How many paid staff does your organisation have?** |  |
| **How many volunteers does your organisation have?** |  |
| **Have you completed the pre-surgery questionnaire?** |  |
| **Which sessions are you able to attend?** |  |  |
| 9.30am-10.20am |  |  |  |
| 10.30am-11.20am |  |  |  |
| 11.30am - 12.20pm |  |  |  |
| 1.00-1.50pm |  |  |  |
| 2.00- 2.50pm |  |  |  |
| 3.00.3.50pm |  |  |  |

**Return to:** **marta.aparicio@vai.org.uk** **or Voluntary Action Islington, 200a Pentonville Road,London, N1 9JP.**