

VOLUNTEER OPPORTUNITY FORM

**OFFERDED BY:** *(e.g. “Voluntary Action Islington on behalf of City Farm”)*

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**TITLE: (***the name of the volunteering opportunity (Please use 70 Characters of fewer and do not include the word “volunteer,” e.g. "Farm Aide supporting general farm tasks")*

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**OFFERED FOR:** (*e.g. “City Farm”)*

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**APPLICATIONS TO:** *(persons dealing with the initial inquiry at role of location e.g. “City Farm”)*

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**LONG DESCRIPTION:** *(detailed description of the role)*

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**WHAT ARE YOU LOOKING FOR:** *(e.g. adaptable, fond of animals, plus any necessary qualifications)*

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**PRACTICAL CONSIDERATIONS:** *(things you’d like you volunteers to know, e.g. disabled access, expenses offered)*

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**REQUIREMENTS: *(****things your volunteer will need for the role, e.g. driving licence, fluent English, CRB check):*

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**SUITABILITY:** (*those for whom your role would be particularly suitable, e.g. students, older people, employee groups, those with limited mobility etc.):*

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**NUMBER OF VOLUNTEERS REQUIRED** *(optional)*

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**INTERESTS:** *(i.e. would particularly suit those with interest in (indicate up to five categories)*

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| **ENVIRONMENTAL** | **PROFESSIONS** | **HEALTH AND SOCIAL CARE** |
| Environment | Media | Hospices |
| Animals | Marketing | Medicine |
| Wildlife | IT | Mental Health |
| Conservation | Health & Safety | Addiction |
|  | Retail | Social Care |
|  | Legal | Disability |
|  |  | Veterans and Armed Forces |
| **CULTURE AND SPORTS** | **CRISIS AND POVERTY** | **CRIME AND JUSTICE** |
| Drama | Crisis Support | Justice |
| Music | Poverty | Crime |
| Art | Hunger | Prisoners |
| Film | Food banks | Ex-offenders |
| Craft | Housing | Victim Support |
| Performance | Homeless | Domestic Violence |
| Festivals | Unemployed | Civil rights |
| Public events | Emergency services | Politics |
| Recreation | International Aid |  |
| Sport | Disaster relief |  |
|  | Refugees |  |
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| **EDUCATION** | **PEOPLE, YOUTH AND FAMILY** | **COMMUNITIES** |
| Education | Families | Immigrants |
| Literacy | Children | Race and ethnicity |
| Libraries | Young people | LGBT |
| Museums | Older people | Faith |
| Heritage |  | Women |
|  |  | Men |

**SKILLS VOLUNTEER WILL DEVELOP:** *(indicate up to five categories)*

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| **OFFICE** | Construction | **TEACHING & TRAINING** |
| Administration | DIY/Odd Jobs | Teaching |
| Receptionist | Catering | Coaching |
| Research | First Aid | Training |
|  | Driving | Youth work |
| **PROFESSIONAL** | Policing |  |
| Financial control | Design | **PROMOTION & FINDRAISING** |
| Accountancy | Retail | Fundraising |
| Legal work | Supporting others | Campaigning |
| Management | Care work | Lobbying |
| Trusteeship | Support work | Marketing |
| Translation | Befriending | Social media |
| Interpretation | Counselling |  |
| Business development | Providing advice | **TECHNOLOGY & ONLINE** |
|  | Mentoring | Virtual volunteering |
| **PRACTICAL** | Escorting | Technology |
| Stewarding | Hostels | Web development |
| Gardening | Food banks | IT |
| Outdoors |  |  |

**DOES YOUR OPPORTUNITY HAVE NO LOCATION** *(i.e. is it community based)*

Yes  No

**IS THIS AN OPPORTUNITY THAT CAN BE UNDERTAKEN FROM HOME?**

Yes  No

**POSTCODE OF LOCATION:**

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**ADDRESS LINE 1:**

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**ADDRESS LINE 2:**

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**TOWN:**

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| **COUNTY:** |

**WHAT DATE (IDEALLY) WOULD YOU LIKE YOUR VOLUNTEER(S) TO START?**

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**WHAT DATE (IDEALLY) WOULD YOU LIKE YOUR VOLUNTEER(S) TO FINISH?**

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**WHAT DAYS AND TIMES WOULD YOU LIKE YOUR VOLUNTEER(S) TO WORK**

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|  | **Mon** | **Tue** | **Wed** | **Fri** | **Sat** | **Sun** |
| **Morning** |  |  |  |  |  |  |
| **Afternoon** |  |  |  |  |  |  |
| **Evening** |  |  |  |  |  |  |

Weekly  Fortnightly  Monthly (*please tick)*

**WHEN WOULD YOU LIKE ADVERITISNG FOR YOUR OPPORTUNITY TO BEGIN?**

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**WHEN WOULD YOU LIKE ADVERTISING FOR YOUR OPPORTUNITY TO END?**

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**IF YOUHAVE AN ELECTRONIC IMAGE YOU WOULD LIKE TO INCLUDE PLEASE PASTE IT HERE: (EMAIL SUBMISSIONS ONLY)**

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Please send your completed form to:

[Volunteer@vai.org.uk](mailto:Volunteer@vai.org.uk)

|  |  |
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| Or post this form to:  Volunteer Centre, **Voluntary Action Islington** 200a Pentonville Road, London N1 9JP |  |

If you have any questions about this form please call Philip Boye-Anawomah on 0207 832 5800.