

Company No. 01913555
Charity No. 291890

Voluntary Action Islington Limited

(A company limited by guarantee)

Annual Report & Financial Statements

31 March 2020

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

REFERENCE AND ADMINISTRATIVE INFORMATION

Registered charity name Voluntary Action Islington Limited

Charity registration number 291890

Company registration number 01913555

Registered Office 200a Pentonville Road
London
N1 9JP

Board of Trustees

The trustees who served the charity during the period and up to the date of this report were as follows:

Philip John Kelly (Chair)
Jack Reuben Pitkeathley (Treasurer) – resigned 25th June 2019
Colin Adams
Mulat Haregot
Ken Hettiarachi - appointed 5th February 2020
Emma Victoria Hutchins – appointed 22nd May 2019
Joseph David Irvin
Josephine Mary Langdale
Jorge Llorens (Treasurer) - appointed 4th December 2019
Barbara Joan Ludlow
David Simon Shannon – resigned 5th September 2019
Lisa Caroline Smith – appointed 22nd May 2019

Chief Executive Officer and Company Secretary Guljabeen Rahman (to 30th September 2019)
Antony Bewick-Smith (Interim from 1st October 2019)

Auditor Goldwins Chartered Accountants
75 Maygrove Road
West Hampstead
London
NW6 2EG

Bankers Unity Trust Bank plc
Nine Brindley Place
Birmingham
B1 2HB

Solicitors Bates Wells
10 Queen Street Place
London
EC4R 1BE

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

The trustees, who are also the directors for the purpose of company law, have pleasure in presenting their report and the financial statements for the charity for the year ended 31st March 2020.

The trustees confirm that the financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice-Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

OUR AIMS, OBJECTIVES AND ACTIVITIES

Purpose and aims

Our charity's purpose as set out in the objects contained in the Memorandum of Association is:

- a) To promote any charitable purpose primarily but not exclusively for the benefit of the community in the London Borough of Islington, hereinafter called "the area of benefit" and in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness.
- b) To promote and organise cooperation in achievement of the above purposes and to that end to bring together representatives of not for profit organisations and statutory authorities engaged in the furtherance of the above purposes within the area of benefit.

Our vision is:

A vibrant civil society that drives local action and positive change for everyone in Islington.

The main activities that we undertake to pursue our purposes are the provision of information and advice to voluntary and community organisations operating in Islington in order to assist them to relieve poverty, reduce inequality and further health. We are the accredited Volunteer Centre for Islington and recruit and place volunteers with local organisations to assist them to achieve these aims. We support networking, bringing together representatives of local voluntary organisations with statutory authorities to cooperate and consider joint initiatives which further our overall charitable purposes.

Our values are:

- Equality and diversity, valuing difference, treating everyone with respect.
- Independence in our thinking and actions.
- Integrity and professionalism, maintaining high personal and professional standards.
- Working with others to support and develop collaboration and co-production across the community.
- Listening and learning from all our stakeholders including members, staff and volunteers.

Public Benefit

During the year the trustees have considered section 17 of the Charities Act 2011 and Charity Commission guidance on public benefit. We have sought to ensure that the charity is fulfilling

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

its charitable purpose to benefit the public by focussing on some of the most pressing social issues in the borough, including Inequality, Poverty, Community Safety and Health.

Our strategic aims are to enable the Voluntary and Community Sector (VCS) to address these issues, by supporting organisations to:

- Be more sustainably funded and resourced.
- Deliver more effective services.
- Be more able to influence local policy.

In addition we want to support the people who volunteer for VCS organisations by ensuring:

- Volunteers gain more social contacts, employability and improved health.

Through the development of a new Theory of Change for Voluntary Action Islington, we were able to map out the changes that we want to achieve for the sector, and the steps that we will take to achieve this change. These specific activities have been briefly described below, as they relate to each aim.

Supporting the local VCS to be more sustainably funded and resourced

To meet this aim we:

- Produce a booklet about Trust funding for local organisations.
- Provide access to live information on a funding website, Open 4 Communities.
- Organise briefings about the funding programmes relevant to local organisations.
- Develop thematic VCS partnerships to increase access to funding and contracts.
- Encourage cross-sector partnership working to unlock resources.
- Support Islington's VCS to strengthen its volunteering practice through platforms for learning and information sharing, such as Volunteer Managers Forum.

Supporting the local VCS to deliver more effective services

To meet this aim we:

- Keep abreast of changing statutory frameworks and how they affect the local VCS, and support groups in adapting to these changes.
- Ensure the website has up to date information about Islington, charity regulation, governance, equal opportunities, volunteer management and finance.
- Circulate information to members through newsgroups, newsletters and social media.
- Offer one-to-one support to VCS organisations through face to face surgeries, telephone and email.
- Develop a training programme using staff knowledge and expertise.
- Deliver time limited programmes of intervention to small groups.

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

- Offer specialist and Pro Bono advice surgeries and briefing sessions with corporate and VCS partners.

Supporting the local VCS and local communities to influence local policy

To meet this aim we:

- Ensure the VCS and public sector are aware of each other's service offer for local people.
- Support the development of community-based action initiatives.
- Organise a programme of events to share and learn from VCS peers.
- Promote the voice of Islington's VCS at a strategic level through Islington Community Network (ICN).
- Encourage operational collaboration between the VCS and the public sector.
- Maintain learning opportunities for both Chief Executives and Trustees of Islington groups.

Supporting volunteers to gain more skills, social contacts, employability and improved health

To meet this aim we:

- Developed cross-sector partnerships to streamline access to volunteers and volunteering opportunities.
- Raised awareness of volunteering through targeted outreach, high profile events and social media.
- Champion volunteering through recognition and awards.
- Facilitate volunteering for both volunteers and VCS organisations through volunteer database.
- Act as a brokering service between potential volunteers and VCS organisations.
- Offer appropriate volunteering opportunities to a wide range of residents enabling them to be more connected with local communities.
- Develop capacity of organisations around volunteer recruitment and management through workshops and one to one support.
- Develop platforms for sharing good practice.

Our core activities, undertaken in our capacity as a council for voluntary services are detailed below:

- With Islington Council we organise an annual conference for the local voluntary and community sector on a theme of particular relevance for the sector, and we invite high profile speakers. This is an opportunity for our members to provide feedback and to inform future priorities.
- We provide an electronic newsletter to our members on a bi-monthly basis and continue to provide an email news service through which we bring to the attention of

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

members relevant policy and funding initiatives. Members use this service to promote their local activities.

- We have negotiated an arrangement with NCVO, providing our members with access to NCVO membership and services at a discounted rate.
- Our website is an important source of information for news relevant to the sector including local volunteering opportunities, funding and resources for organisations. We continued to add to and update our online directory of local organisations.
- We provide charities with desk spaces, affordable meeting and conference rooms and shared facilities through our Resource Centre. There are special rates on room hire for members.
- We improved internet connectivity in the Resource Centre, thereby improving our service to voluntary organisations who pay to use our facilities.
- We promote community organisations and volunteering to the wider public and we achieve local press coverage for the Volunteer of the Year Awards, which is held together with our Annual General Meeting.
- We continue to run a telephone advice service and also run monthly "surgeries" where people can get initial advice about starting or developing a local community organisation.
- We run the Capacity Building Essentials project, a structured model of intensive development support and guidance for smaller organisations, based around the key elements identified to help them grow and become more sustainable. .
- We run the accredited Volunteer Centre for Islington - matching people interested in volunteering with local opportunities. We have a team of 4 volunteers involved in this work which provides a drop-in twice a week and promotes volunteering at local community events.
- We provide a volunteering database that enables organisations to post their own volunteer opportunities, while at the same time allowing potential volunteers to create their profiles and search for suitable placements.
- We support ICN, which brings together networks and representatives of key voluntary sector interests in Islington. The network is representative of its membership and through its members is able to voice the concerns of local voluntary organisations.
- We provide direct support to local forums and networks, such as the Children and Young People's Voluntary Sector Forum, for which we hold and administer funds.

The success criteria for our planned activities are set out in our annual operating plan, which is agreed by trustees every February, alongside the budget for the year. Achievement in relation to this plan is monitored quarterly by trustees using a traffic light system stating whether the particular activity is on target, needs additional action to get back on target or where the target is unlikely to be met. At the end of March 2020, most of our targets were met; however, some were impacted by the Covid-19 lockdown, particularly those targets which involved face-to-face events.

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

Volunteers

In addition to our trustees, during the past year Voluntary Action Islington has had a team of 11 volunteers assisting with the delivery of our activities. Many of our volunteers are working with us to gain experience that will assist them to find employment. We have on average six volunteers each week providing reception cover at our Resource Centre. Four volunteers assist with the Volunteer Centre brokerage service, staffing our twice weekly drop-in, assisting at Volunteer Fairs and stalls promoting volunteering at community events. Volunteers have occasionally assisted with our information services. We have had two full time volunteers for periods of 6-12 weeks from China, Hong Kong and Colombia. These volunteers are here to improve their English and gain experience. They have assisted with all aspects of our work, but with a particular emphasis on maintaining and developing our use of social media.

OUR ACHIEVEMENTS AND PERFORMANCE

The trustees review, on a quarterly basis, progress made in delivering services that we are implementing to achieve each of the outcomes in our strategic plan. This review is undertaken at the same time as our quarterly financial review. There are targets for each service and activity and progress is coded as on target, needing attention or not on target. In addition regular reports are produced for each of our funders and evaluations are undertaken as projects come to an end. During the year we visited a cross section of our members to obtain feedback about our services.

The main beneficiaries of our services are voluntary and community organisations providing services and activities in the London Borough of Islington and individuals interested in volunteering in the borough.

During the year our formal membership increased to 550. We have 3,478 followers on twitter, an increase of 7% over the year. The Volunteer Centre now has 2,303 followers, an increase of 10% by the end of the year. We now send out bi-monthly newsletters, which had an average open rate of 28.2%. We have had positive feedback about the usefulness of information on our website and about our briefings.

We ensure that our members are well informed about funding opportunities, including opportunities to tender for local contracts, as soon as we are made aware of them. We promoted the Mayor of London's Young Londoners' Fund in partnership with LBI, and supported organisations with their applications.

We published a revised version of our Funding Booklet for local organisations in June and then in February, and updates were emailed throughout the year. We continued to provide advice about funding at our surgery sessions for local organisations. We continued to host the funding database "Open 4 Communities" with London Borough of Islington on our website and can be accessed by all VAI members. 128 new groups registered on the portal this year, bringing to total 465 groups that now receive regular funding updates from the site.

We provide our members with information about, and access to, a wide range of sources of pro-bono support. This includes information on our website about sources of specialist and pro-bono help. We work with the BIG Alliance in Islington and others to provide expert advice on subjects such as financial planning and web design.

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

During the year we provided over 80 face to face advice sessions to 79 local organisations, about running their organisation. This included advice about registering as a charity, funding, recruiting trustees and starting a charity. Additionally, 57 organisations benefited from telephone and e-mail support. The Big Lottery Fund held four surgeries at VAI, supporting 12 Islington groups with their applications.

18 small groups gained necessary knowledge and skills to support their development and sustainability, through our Capacity Building Essentials programme. This included one-to-one support, resources, training and workshops in areas such as financial management, business planning and monitoring and evaluation.

In addition we ran or hosted a number of workshops for front line workers in various subjects including business planning, data essentials, impact evaluation and embedding innovation in voluntary organisations.

Our website provides a range of information and resources to assist with running an organisation. There were 33,125 visits to our website during the year, an increase of 3% since last year.

We ensure that our members are well informed about national and regional developments relevant to their work through our links with National and Regional organisations. As part of their membership of Voluntary Action Islington organisations can get a discount if they join NCVO. We provide information about policy developments through our monthly newsletter.

Volunteers play a vital part in enabling local voluntary organisations to pursue their charitable purposes. We recruited volunteers online, at our twice weekly drop-ins and by running stalls and taking part volunteering fairs in partnership with Volunteer Centre Camden, one at a GP surgery in partnership with NCVO and several community and local college events, including outreach at the council offices. Over 521 residents were supported with volunteering during the year. 900 volunteers registered on Simply Connect by 31st March.

We continue to celebrate and promote volunteering. We have a section on our website with examples of the difference that volunteers are making to life in Islington. Our Volunteer of the Year Awards were again sponsored by Doubletree by Hilton Islington, who provided the prizes and we had local media coverage, raising the profile of volunteering locally.

The Voluntary Action Resource Centre on Pentonville Road continues to generate funds to support the development of the local voluntary sector and provides a model of co-location and efficient use of resources. During the year several new organisations have started to rent desks at the Centre and we continue with a full programme of bookings for meetings, conferences and training. We use a cloud system in order to reduce our electricity consumption and the detrimental impact on the environment. We have started to consider options for the long term, when the lease on our current premises comes to an end in October 2024.

Voluntary Action Islington encourages local organisations to collaborate with each other and with relevant statutory and private sector partners to improve local services. Well-established as a highlight of the borough's calendar, the Islington Voluntary Sector Conference in 2019 aimed to inspire charity and not-for-profit staff, trustees and volunteers, and partnership working with other sectors. As usual, the event was organised through the partnership of Voluntary Action Islington, Islington Community Network and the London Borough of Islington. London Metropolitan University once again generously provided the venue, this time inviting

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

us to use their new Ideation Suite which offered high-tech engagement opportunities to delegates. The theme of this year's conference was "Keeping Islington Safe".

FINANCIAL REVIEW

The Statement of Financial Activities shows annual net expenditure, before losses on investments, of £22,195 (2019: £68,453). Of that loss £10,547 (2019: £34,158) was incurred on unrestricted funds. That was the effective operating loss for the year and in the current financial climate is considered by the trustees to be a satisfactory result.

The impact of the Covid-19 pandemic adversely affected the value of VAI's investments resulting in an unrealised loss of £44,151 (2019: £2,737 gain). When those losses are included total net expenditure (the annual loss) increases to £66,346 (2019: £65,716). Investment values at 31 March 2020 were close to the lowest point reached after the outbreak of the epidemic and there has been some subsequent recovery. The trustees hope to see that recovery continue over the coming months with any future gains impacting positively and in full on the general funds.

Income held up well in the challenging financial climate, increasing from the previous year's £412,699 to total £416,948 for the current year. The Voluntary Action Resource Centre continued to generate the largest source of income as well as provide a much-valued resource to the local voluntary sector. The London Borough of Islington (LBI) continued its funding of VAI under the Strategic Borough-wide Partners and Strategic Volunteering Partners grants, both of which support our core activities, and its funding of the Children and Young People's Voluntary Sector Forum.

At the year end all funds totalled £294,760 (2019: £361,106) of which £247,471 (2019: £302,169) were unrestricted. General funds, which are considered to be the free reserves of the charity, totalled £129,881 (2019: £177,319).

Further to the decision made by trustees in September 2015, Voluntary Action Services, the subsidiary trading company established by Voluntary Action Islington in 2013 remains a dormant company.

Reserves

At 31 March 2020 Voluntary Action Islington held unrestricted funds totalling £247,471 (2019: £302,169).

The free reserves (those unrestricted funds that have not been designated for specific purposes) totalled £129,881 (2019: £177,319). The reserves policy requires a balance of free reserves equivalent to no less than 3 months (25%) of annual expenditure. The current balance of £129,881 is equivalent to 29% (2019: 40%) of annual budgeted expenditure and is therefore compliant with the policy.

Funds have been designated from reserves for specific purposes where costs are not incurred on an annual basis. At year end those funds totalled £117,590 (2019: £124,850) designations having been made to support core activities that are not covered by annual income generation, to invest in service development, to invest in the Resource Centre and its IT infrastructure, where VAI is based, and to support relocation from the Resource Centre in 2024 including managing the cost of dilapidations.

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

In addition to its unrestricted funds the charity held £47,289 of restricted funds (2019: £58,937), the use of which is restricted by funders to specific activities to support VAI's members and develop the voluntary sector in Islington.

Investment policy and performance

This year Voluntary Action Islington continued to implement the investment policy last agreed in 2014. The objectives of the policy are:

- To use free reserves to produce the best financial return within an acceptable level of risk.
- When there are opportunities to do so to invest a proportion of our reserves in the development of new products and services where we assess that it is realistic that these will generate funds to sustain themselves or when, by investing in products and services delivered by our subsidiary trading company, we assess that this investment could produce a long term income stream for Voluntary Action Islington.
- When there are opportunities to do so we will seek investment opportunities that further our charitable objectives, whilst at the same time producing a financial return.

VAI's listed investments continued to generate valuable income throughout the year in line with the investment policy. Their value was however negatively impacted on by the Covid-19 outbreak resulting in an annual unrealised loss of £44,151 (2019: £2,737 gain). The trustees take the view that the current volatilities are exceptional, that values are likely to increase over the longer term and that those unrealised losses can be recovered.

Going concern

The trustees consider that there are no material uncertainties about Voluntary Action Islington Limited's ability to continue as a going concern.

Principal risks and uncertainties

During the year the trustees carried out a review of the risks faced by the charity in relation to personnel, finance, property, reputation, new business, health and safety, governance and management, and performance. Plans to mitigate these risks were developed and reviewed. A risk register is maintained as part of the Business Plan and the trustees keep this under review.

The main factor likely to affect the financial performance of the Charity is a reduction in demand for our desk and room hire provision to voluntary organisations, if the general financial position of the charitable sector in London deteriorates significantly as a result of Covid-19. We mitigate this risk by continuing to promote our facilities to a wide cross-section of relevant voluntary sector organisations seeking desk and/or room hire facilities in central London, and adapting our offer to the developing needs of the sector.

PLANS FOR FUTURE PERIODS

We are committed to continuing as an independent organisation bringing together civil society in Islington and representing the interests of local organisations to the main statutory agencies. We will continue to participate in platforms that influence how London Borough of

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

Islington and Islington CCG make decisions that impact on communities, particularly at a local level. This includes new multi-agency initiatives such as Fairer Together, where we represent our membership.

We will continue to work with voluntary organisations to diversify funding and other support, including by engaging with private business. We will encourage collaboration and joint funding bids, which include smaller local organisations in service delivery. As part of this approach, we will encourage larger and more established organisations to support smaller groups, by providing mentoring and partnership opportunities. We will continue to work with other local organisations that provide capacity building and organisational support to their membership, and explore how our collective efforts can be made more strategic.

We plan to continue to support the effective management of volunteers and to support organisations through a mix of one to one support and training workshops. Additionally, we plan to continue to provide opportunities for trustees and CEOs to network and share good practice.

We will continue to make applications for grants and to submit tenders for contracts, which are related to our core functions.

The Voluntary Action Resource Centre on Pentonville Road will continue to be an important source of income for us. We will continue to take account of our environmental impact in our management of this facility. We will keep under review our charges and consider additional options to manage community facilities in other parts of the borough.

Our website and social media are well used resources and we are committed to continuing to develop the use of these facilities over the coming period.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and articles of association. This was last amended in November 2013.

The provisions of the governing document have been complied with during the year under review.

The trustees serve on a Board of Trustees. They consist of at least three and not more than 12 individuals, all of whom must be authorised representatives of organisations or an individual member. Each Trustee shall retire from office at the end of three years commencing from the date of his or her appointment. A retiring Trustee may be reappointed but a Trustee who has served for nine years in total must take a break from office and may not be reappointed until the anniversary of the commencement of his or her break from office.

At the end of the year, there were 10 trustees and plans were in place to recruit a further 2 trustees in the next year. The trustees keep under review gaps in experience and expertise represented on the board, and during the past year a skills audit of current trustees was carried out. Induction meetings are organised for trustees to brief them about the work of the charity and trustees attend occasional conferences and courses to keep up to date about relevant developments.

The charity is organised through the Board of Trustees to whom the Chief Executive is answerable, through the Chair. The Chair, Vice Chair and Treasurer are appointed from

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

amongst the trustees at the first meeting after the AGM. These officers serve for a period of one year.

The Chief Executive is responsible for the management of staff through two teams. The Development Team now consists of a new Development and Partnerships Manager who managed one full time and one part time Development Officer and the Information and Communications Officer. The Office Manager is now responsible for the full time Administrator and they focus mainly on the Resource Centre and facilities management. The CEO and staff have responsibility for specific areas of work and reporting to funders. The Chief Executive is not legally a director for the purposes of company or charitable law.

The Charity is a member of the National Association for Voluntary and Community Action (NAVCA), NCVO and Children England. These memberships provide information and resources that help us to assist voluntary and community organisations serving the community in Islington.

The Charity has a subsidiary trading company, Voluntary Action Services Limited (VAS). This is a private company limited by share capital and wholly owned by Voluntary Action Islington. To date VAS has only traded in online learning courses. At its meeting on 9th September the trustees decided that this company should cease trading on 30th September 2016 and should be retained as a dormant company, for potential future trading. Two Directors of VAS were also Directors of Voluntary Action Islington, but as Aderonke Shariatu Lawal resigned by the end of the year, only Joseph David Irvin remains a Director of both companies. As VAS is currently dormant, there are no plans as yet to appoint new Directors.

Several of the trustees of Voluntary Action Islington are employed by or trustees of local voluntary organisations that are members of Voluntary Action Islington. These voluntary organisations benefit from the services of Voluntary Action Islington. A register of trustee interests is maintained and was updated during the year. Any potential conflict of interest is declared at the beginning of each trustees meeting.

The charity's staff, including management personnel, are paid on the national NJC pay scale. All job descriptions are independently evaluated and staff receive the rate of pay applicable to the scale at which the post is evaluated. The pay of the Chief Executive is set by the trustees, who take account of the performance of the Chief Executive; the complexity, scale of responsibilities and expected level of external influence of the Chief Executive role; an assessment of current Chief Executive pay levels within the charity sector; comparisons with the pay levels of other CVS Chief Executives in London; the salary range of an equivalent officer within the local authority; and the overall financial position of the organisation.

STATEMENT OF THE TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Voluntary Action Islington Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the charity guarantee to contribute an amount not exceeding £10 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2020 was 531. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

STATEMENT AS TO THE DISCLOSURE TO OUR AUDITORS

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

AUDITORS

Goldwins Ltd were re-appointed as the auditors of the charitable company during the year and have expressed their willingness to continue in that capacity.

Voluntary Action Islington Limited

Trustees' Annual Report

For the year ended 31 March 2020

The trustees' annual report has been approved by the trustees on 2nd September 2020 and signed on their behalf by:



ANTONY BEWICK-SMITH
Company Secretary

Registered office:
200a Pentonville Road
London N1 9JP

Independent auditors' report

To the members of

Voluntary Action Islington Limited

Opinion

We have audited the financial statements of Voluntary Action Islington Limited (the 'Charity') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including [Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland](#) (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2020 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work

Independent auditors' report

To the members of

Voluntary Action Islington Limited

we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.
We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Independent auditors' report

To the members of

Voluntary Action Islington Limited

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

This report is made solely to the Charity's members, as a body, in accordance with [Chapter 3 of Part 16](#) of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Anthony Epton (Senior Statutory Auditor)
for and on behalf of**

Goldwins Limited
Statutory Auditor
Chartered Accountants
75 Maygrove Road
West Hampstead
London NW6 2EG

Voluntary Action Islington Limited

Statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2020

	Note	Restricted £	Unrestricted £	2020 Total £	Restricted £	Unrestricted £	2019 Total £
Income from:							
Donations and legacies	2	-	75,260	75,260	-	75,000	75,000
Charitable activities	3						
Member Services and Support Sector Development and Volunteering		20,000	14,714	34,714	20,000	2,667	22,667
Investments	4	-	294,340	294,340	16,750	282,814	299,564
		-	12,634	12,634	-	15,468	15,468
Total income		<u>20,000</u>	<u>396,948</u>	416,948	<u>36,750</u>	<u>375,949</u>	<u>412,699</u>
Expenditure on:							
Charitable activities							
Member Services and Support Sector Development and Volunteering		24,640	129,342	153,982	27,349	61,589	88,938
		7,008	278,153	285,161	43,696	348,518	392,214
Total expenditure	5	<u>31,648</u>	<u>407,495</u>	439,143	<u>71,045</u>	<u>410,107</u>	<u>481,152</u>
Net (expenditure) income before net (losses) gains on investments		(11,648)	(10,547)	(22,195)	(34,295)	(34,158)	(68,453)
Net (losses) gains on investments	10	-	(44,151)	(44,151)	-	2,737	2,737
Net (expenditure) income for the year	8	(11,648)	(54,698)	(66,346)	(34,295)	(31,421)	(65,716)
Transfers between funds		-	-	-	-	-	-
Net movement in funds		(11,648)	(54,698)	(66,346)	(34,295)	(31,421)	(65,716)
Reconciliation of funds:							
Total funds brought forward		58,937	302,169	361,106	93,232	333,590	426,822
Total funds carried forward	16	<u>47,289</u>	<u>247,471</u>	294,760	<u>58,937</u>	<u>302,169</u>	<u>361,106</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 16 to the financial statements.

The attached notes form part of these financial statements.

Voluntary Action Islington Limited (Limited by guarantee)

Balance sheet

Company No. 01913555

As at 31 March 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	9	53,120	61,763
Investments	10	<u>202,611</u>	<u>246,762</u>
		255,731	308,525
Current assets			
Debtors	11	19,213	27,410
Cash at bank and in hand		<u>63,769</u>	<u>78,581</u>
		82,982	105,991
Liabilities			
Creditors: amounts falling due within one year	12	<u>(38,614)</u>	<u>(43,344)</u>
Net current assets		44,368	62,647
Creditors: amounts falling due after one year	13	<u>(5,339)</u>	<u>(10,066)</u>
Net assets	15	<u><u>294,760</u></u>	<u><u>361,106</u></u>
Funds	16		
Restricted funds		47,289	58,937
Unrestricted funds:			
Designated funds		117,590	124,850
General funds		<u>129,881</u>	<u>177,319</u>
Total funds		<u><u>294,760</u></u>	<u><u>361,106</u></u>

Approved by the trustees on 2nd September 2020 and signed on their behalf by:



Jorge Llorens
Treasurer



Phil Kelly
Chair

The attached notes form part of these financial statements.

Voluntary Action Islington Limited**Statement of cash flows****For the year ended 31 March 2020**

	Note	2020 £	2020 £	2019 £	2019 £
Net cash provided by (used in) operating activities	17		(22,197)		(37,792)
Cash flows from investing activities:					
Dividends from investments		12,634		15,468	
Sale (purchase) of fixed assets		(5,249)		(32,298)	
Sale (purchase) of investments		-		62,000	
			7,385		45,170
Cash provided by (used in) investing activities			7,385		45,170
Change in cash and cash equivalents in the year			(14,812)		7,378
Cash and cash equivalents at the beginning of the year			79,336		71,958
Cash and cash equivalents at the end of the year	18		64,524		79,336

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

1 Accounting policies

1a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Voluntary Action Islington meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

1b Going Concern

The trustees consider that there are no material uncertainties regarding the Charity's ability to continue as a going concern. In reaching that conclusion the trustees have considered the possible impact of the COVID -19 pandemic on future activities and cash flows. They have considered a number of different scenarios and, although lost income from room and desk hires will generate negative cash flows until VAI can resume more normal business, the Trustees are confident that VAI's level of reserves, cost saving measures already introduced and changes made to the delivery model of other services to safeguard revenue will together ensure its ability to continue as a going concern.

No key judgements have been made by the charitable company which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

1c Income

Income, including income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Grants are credited to incoming resources when they are receivable as the charity's own money, unless they are for activities that relate to a specific future period, in which case they are deferred to that period.

Income received under contracts for services which cross over the year end are recognised in the financial statements in line with the percentage of completion of the contract at the year end.

Income received in advance of the provision of a specified service is deferred until the criteria for income recognition are met.

Distributions from listed investments are included when receivable and the amount can be measured reliably by the charity; this is normally the date on which the holding is first quoted ex dividend or the end date of the period for which it is accrued as notified by the fund manager.

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

1. Accounting policies (continued)

1d Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

1e Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise of trading costs and the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.
- Expenditure on charitable activities includes the costs of services and support to members and developing volunteering and the local voluntary sector undertaken to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1f Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with their use of resources.

Premises are allocated proportionate to floor space occupied by each activity as follows:

Member Services and Support	5.3%
Sector Development and Volunteering	93.3%
Support costs	1.3%
Governance costs	0.1%

Other costs of administration are allocated per capita VAI staff and other occupants of the Resource Centre as follows:

Member Services and Support	12.6%
Sector Development and Volunteering	84.1%
Support costs	3.1%
Governance costs	0.2%

Support and governance costs are re-allocated to each of the activities on the following basis which is an estimate, based on staff time, of the amount attributable to each activity:

Member Services and Support	32.2%
Sector Development and Volunteering	67.8%

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

1. Accounting policies (continued)

1g Operating leases

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the length of the lease.

1h Tangible fixed assets

Items of equipment are capitalised where the purchase price exceeds £2,000. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

Depreciation is provided on a straight-line basis at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Furniture, Fixtures and Equipment	4 years
Leasehold property	The lesser of 15 years or the remaining lease term

1i Listed investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities.

1j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

2 Income from donations and legacies

	Restricted	Unrestricted	2020 Total	2019 Total
	£	£	£	£
London Borough of Islington	-	75,000	75,000	75,000
Other grants and similar income, under £5,000 each	-	260	260	-
	<u>-</u>	<u>75,260</u>	<u>75,260</u>	<u>75,000</u>

Voluntary Action Islington benefit from a Section 106 Agreement that provides accommodation at a peppercorn rent. As it is not possible to put an accurate value to this, it has not been recognised in the Statement of Financial Activities.

3 Income from charitable activities

	Restricted	Unrestricted	2020 Total	2019 Total
	£	£	£	£
London Borough of Islington Children and Young People's Voluntary Sector Forum	20,000	-	20,000	20,000
Hackney Council for Voluntary Service Young Londoners Fund local network	-	8,231	8,231	-
Donations and similar income, under £5,000 each	-	6,483	6,483	2,667
Sub-total for Member Services and Support	<u>20,000</u>	<u>14,714</u>	<u>34,714</u>	<u>22,667</u>
London Borough of Islington Together we can	-	-	-	4,250
City Bridge Trust Strengthening volunteering	-	-	-	12,500
Community resource and other service income	-	294,340	294,340	281,503
Donations and similar income, under £5,000 each	-	-	-	1,311
Sub-total for Sector Development and Volunteering	<u>-</u>	<u>294,340</u>	<u>294,340</u>	<u>299,564</u>
Total income from charitable activities	<u>20,000</u>	<u>309,054</u>	<u>329,054</u>	<u>322,231</u>

4 Income from investments

	Restricted	Unrestricted	2020 Total	2019 Total
	£	£	£	£
Bank interest	-	37	37	30
Investment income	-	12,597	12,597	15,438
	<u>-</u>	<u>12,634</u>	<u>12,634</u>	<u>15,468</u>

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

5 Analysis of expenditure

5a Current year	Charitable activities		Governance costs	Support costs	2020 Total	2019 Total
	Member Services and Support	Sector Development and Volunteering				
	£	£	£	£	£	£
Staff costs (note 6)	91,603	139,998	1,944	22,430	255,975	272,412
Agency staff	-	-	-	15,572	15,572	14,082
Other staff costs	1,322	2,615	16	1,071	5,024	5,905
Direct activity costs	23,868	4,981	84	235	29,168	40,944
Premises	8,824	58,023	830	1,066	68,743	69,559
Depreciation	-	-	-	13,892	13,892	12,580
Admin and ICT	4,839	29,944	52	5,664	40,499	53,816
Compliance	-	-	5,100	-	5,100	5,000
Audit	-	7	41	5,122	5,170	6,854
Legal and other	-	-	-	-	-	-
	130,456	235,568	8,067	65,052	439,143	481,152
Governance costs	2,994	5,073	(8,067)	-	-	-
Support Costs	20,532	44,520	-	(65,052)	-	-
Total expenditure	153,982	285,161	-	-	439,143	481,152

5b Prior year

Direct expenditure	78,567	326,140	7,819	68,626	481,152
Support and governance costs allocated	10,371	66,074	(7,819)	(68,626)	-
Total expenditure	88,938	392,214	-	-	481,152

Support and governance costs have been allocated on the basis of staff hours engaged in each activity (note 1f).

Of the total expenditure, £407,495 was unrestricted (2019: £410,107) and £31,648 was restricted (2019: £71,045).

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

6 Analysis of staff costs, trustee remuneration and expenses and key management

Staff costs were as follows:

	2020 £	2019 £
Salaries and wages	223,012	239,066
Redundancy and termination costs	-	-
Social security costs	20,484	22,476
Employer's contribution to defined contribution pension schemes	12,479	10,870
	<u>255,975</u>	<u>272,412</u>
Agency costs	15,572	14,082
	<u>271,547</u>	<u>286,494</u>

No employee received employee benefits (excluding employer pension) exceeding £60,000 during the year (2019: No employee).

The total employee benefits including pension contributions and employer's national insurance of the key management personnel were £68,819 (2019: £65,366).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2019: £nil). No charity trustee received payment for professional or other services supplied to the charity in the year (2019: £nil) and no trustees were reimbursed expenses (2019: none).

Staff numbers:

The average number of employees (head count based on number of staff employed) during the year was 6 (2019: 7).

The average number of employees (full time equivalent) during the year and by activity was as follows:

	2020 No.	2019 No.
Member Services and Support	1.9	0.9
Sector Development and Volunteering	3.1	4.6
Support and governance	0.5	0.7
	<u>5.5</u>	<u>6.2</u>

7 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

8 Net income (expenditure) for the year

This is stated after charging:

	2020	2019
	£	£
Depreciation	13,892	12,580
Board of Trustees - indemnity insurance	588	538
Operating lease charges	5,428	6,305
Auditors' remuneration	5,100	5,000

9 Tangible fixed assets

	Furniture, Fixtures and Equipment £	Leasehold property £	2020 Total £
Cost			
At 1 April 2019	101,049	133,950	234,999
Additions in year	5,249	-	5,249
At 31 March 2020	<u>106,298</u>	<u>133,950</u>	<u>240,248</u>
Depreciation			
At 1 April 2019	99,346	73,890	173,236
Charge for the year	1,880	12,012	13,892
At 31 March 2020	<u>101,226</u>	<u>85,902</u>	<u>187,128</u>
Net book value			
At 31 March 2020	<u>5,072</u>	<u>48,048</u>	<u>53,120</u>
At 31 March 2019	<u>1,703</u>	<u>60,060</u>	<u>61,763</u>

All of the above assets are used for charitable purposes.

10 Fixed asset investments

	2020	2019
	£	£
Listed investments (note 12a)	202,610	246,761
Investment in subsidiary company (note 12b)	1	1
	<u>202,611</u>	<u>246,762</u>

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

10 Fixed asset investments (continued)

10a Listed investments

	2020 £	2019 £
Analysis of movement of investments		
Market value at start of year	246,006	305,269
Additions at cost	-	-
Disposals at market value	-	(62,000)
Realised gains / (losses)	-	533
Investment management fees	-	-
Unrealised gains / (losses)	<u>(44,151)</u>	<u>2,204</u>
Market value at year end	201,855	246,006
Cash instruments and cash held for reinvestment	<u>755</u>	<u>755</u>
Fair value at year end	<u>202,610</u>	<u>246,761</u>
Historical cost	<u>239,673</u>	<u>239,673</u>

The investments comprise two UK unit trusts.

10b Investment in subsidiary company

VAI beneficially owns the entire share capital of Voluntary Action Services Limited (a company limited by share capital, company no. 8612449 (England and Wales)), through which VAI's commercial trading previously took place. In September 2016 the decision was taken to suspend trading through the company. The company remained dormant at 31 March 2020.

The share capital and reserves of the subsidiary are not material and therefore no consolidated accounts have been prepared. Disclosure is confined to this note to the accounts.

	2020 £	2019 £
Investment in Voluntary Action Services Ltd at cost	<u>1</u>	<u>1</u>

At 31 March 2020 VAI held one share of £1, being the entire share capital of the trading company.

Relevant financial information regarding Voluntary Action Services Ltd is as follows:

	2020 £	2019 £
Assets	1	1
Liabilities	<u>-</u>	<u>-</u>
Total funds	<u>1</u>	<u>1</u>

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

11 Debtors

	2020	2019
	£	£
Trade debtors	4,649	14,101
Other debtors	9,445	3,731
Prepayments	5,119	9,578
	<u>19,213</u>	<u>27,410</u>

12 Creditors: amounts falling due within one year

	2020	2019
	£	£
Amount due under finance lease	4,727	4,186
Tax and social security costs	5,783	6,822
Trade creditors	8,306	24,786
Accruals	15,009	6,097
Deferred income	4,789	1,453
	<u>38,614</u>	<u>43,344</u>

Deferred income

	2020	2019
	£	£
Balance at the beginning of the year	1,453	-
Amount released to income in the year	(1,453)	-
Amount deferred in the year	4,789	1,453
	<u>4,789</u>	<u>1,453</u>

Deferred income comprises three (2019: two) partially delivered service contracts.

13 Creditors: amounts falling due after one year

	2020	2019
	£	£
Amount due under finance lease	5,339	10,066
	<u>5,339</u>	<u>10,066</u>

VAI entered into a three-year lease to finance the installation of LED lighting in February 2019

Voluntary Action Islington Limited**Notes to the financial statements****For the year ended 31 March 2020**

14 Related party transactions

There are no related party transactions to disclose for 2019 (2018: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

15 Analysis of group net assets between funds**15a Current year**

	Restricted funds £	Designated funds £	General funds £	Total funds £
Tangible fixed assets	28,029	15,590	9,501	53,120
Investment assets	-	100,000	102,611	202,611
Net current assets	19,260	2,000	23,108	44,368
Long term liabilities	-	-	(5,339)	(5,339)
Net assets at 31 March 2020	47,289	117,590	129,881	294,760

15b Prior year

	Restricted £	Designated £	General £	Total £
Tangible fixed assets	35,037	14,850	(704)	49,183
Investment assets	-	100,000	146,762	246,762
Net current assets	23,900	10,000	38,590	72,490
Long term liabilities	-	-	(10,066)	(10,066)
Net assets at 31 March 2019	58,937	124,850	174,582	358,369

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

16 Movements in funds

16a Current year

	At the start of the year £	Incoming £	Outgoing and losses £	Transfers £	At the end of the year £
Restricted funds:					
Children and Young People's Voluntary Sector Forum	18,335	20,000	(24,640)	-	13,695
Islington Environment Forum	5,565	-	-	-	5,565
Fixed assets	35,037	-	(7,008)	-	28,029
Total restricted funds	58,937	20,000	(31,648)	-	47,289
Unrestricted funds:					
<i>Designated funds:</i>					
Building improvement	5,000	-	-	-	5,000
ICT infrastructure development	12,000	-	(4,536)	(3,464)	4,000
Relocation	65,000	-	-	-	65,000
Service continuity	15,000	-	-	-	15,000
Service development	13,000	-	-	-	13,000
Fixed assets	14,850	-	(4,509)	5,249	15,590
<i>Total designated funds</i>	<i>124,850</i>	<i>-</i>	<i>(9,045)</i>	<i>1,785</i>	<i>117,590</i>
General funds	177,319	396,948	(442,601)	(1,785)	129,881
Total unrestricted funds	302,169	396,948	(451,646)	-	247,471
Total funds	361,106	416,948	(483,294)	-	294,760

16b Prior year

	At the start of the year £	Incoming and gains £	Outgoing and losses £	Transfers £	At the end of the year £
Restricted funds:					
Children and Young People's Voluntary Sector Forum	25,684	20,000	(27,349)	-	18,335
Islington Environment Forum	5,565	-	-	-	5,565
Strengthening volunteering Together we can	10,021	12,500	(22,521)	-	-
Fixed assets	9,917	4,250	(14,167)	-	-
Fixed assets	42,045	-	(7,008)	-	35,037
Total restricted funds	93,232	36,750	(71,045)	-	58,937
Unrestricted funds:					
<i>Designated funds:</i>					
Building improvement	21,700	-	(2,191)	(14,509)	5,000
ICT infrastructure development	1,390	-	-	10,610	12,000
Relocation	65,000	-	-	-	65,000
Service continuity	15,000	-	-	-	15,000
Service development	16,832	-	(4,405)	573	13,000
Fixed assets	-	-	(5,572)	20,422	14,850
<i>Total designated funds</i>	<i>119,922</i>	<i>-</i>	<i>(12,168)</i>	<i>17,096</i>	<i>124,850</i>
General funds	213,668	378,686	(397,939)	(17,096)	177,319
Total unrestricted funds	333,590	378,686	(410,107)	-	302,169
Total funds	426,822	415,436	(481,152)	-	361,106

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

16c Movements in funds (continued)

Purpose of restricted funds

Children and Young People's Voluntary Sector Forum	Funds provided by the London Borough of Islington to support activities by the Children's Voluntary Sector Forum.
Islington Environment Forum	Funds transferred from Groundwork London that are for activities undertaken by the Islington Environment Forum.
Strengthening volunteering	Funds provided by City Bridge Trust to support local voluntary organisations to develop the skills of staff and volunteers in volunteer management.
Together we can	Funds provided by London Borough of Islington through S106 to enable local organisations to develop supportive volunteer placements for long term unemployed residents.
Fixed assets	To cover the future depreciation of Voluntary Action Islington's fixed assets originally paid for from restricted funding.

Purpose of designated funds

Building improvement	A fund to invest in improving the Resource Centre so that it remains an up to date facility that is attractive to charities and community organisations.
ICT infrastructure development	A fund to invest in essential improvements to the ICT infrastructure of the Resource Centre.
Relocation	A fund to be built up over the next 10 years so that Voluntary Action Islington is in a position to manage its liabilities at the end of the lease on the current building in 2024 and to seek alternative premises.
Service continuity	Funds to support continuity of service provision during a period when our income has been decreasing.
Service development	A fund to develop new services.
Fixed assets	To cover the future depreciation of Voluntary Action Islington's fixed assets originally paid for from unrestricted funds, excluding those purchased under the finance lease.

Voluntary Action Islington Limited**Notes to the financial statements****For the year ended 31 March 2020****17 Reconciliation of net income / (expenditure) to net cash flow from operating activities**

	2020 £	2019 £
Net movement in funds for the reporting period (as per the statement of financial activities)	(66,346)	(65,716)
Depreciation	13,892	12,580
Interest, rent and dividends from investments	(12,634)	(15,468)
(Gains) / losses on investments	44,151	(2,737)
(Increase) / decrease in debtors	8,197	21,584
Increase / (decrease) in creditors	(9,457)	11,965
Net cash provided by / (used in) operating activities	<u>(22,197)</u>	<u>(37,792)</u>

18 Analysis of cash and cash equivalents

	At 1 April 2019	Cash flows	Other changes £	At 31 March 2020 £
Cash at bank and in hand	78,581	(14,812)	-	63,769
Cash held by investment managers	755	-	-	755
Total cash and cash equivalents	<u>79,336</u>	<u>(14,812)</u>	<u>-</u>	<u>64,524</u>

19 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods

	Equipment	
	2020 £	2019 £
Less than one year	5,428	5,428
One to five years	12,864	18,292
	<u>18,292</u>	<u>23,720</u>

20 Contingent liability

Under the terms of the lease for its current premises Voluntary Action Islington is liable for the costs of restoring the property to its original condition, including removal of all fixtures and fittings, if so required by the landlord when yielding up the property at the end of the lease term (October 2024). The extent of the works that will be required and the consequent cost cannot reasonably be estimated at this time and so no provision has been made for this in the accounts.

Voluntary Action Islington Limited

Notes to the financial statements

For the year ended 31 March 2020

21 Company limited by guarantee

Voluntary Action Islington is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

22 Event after the end of the reporting period

The World Health Organization declared the outbreak of the coronavirus a pandemic in March 2020. As we progress through 2020, more information is becoming known about the scale and impact of the coronavirus. The pandemic might have a significant financial effect on the charity and its operations and lead to reduction in income for 2020/2021.